

如何批量设置开放日

点击仪器开放日管理，点击批量设置，选择想要设置的设备（可以批量勾选），选择开始结束时间，设置周几为开放日或非开放日，如图所示

The screenshot illustrates the process of batch setting instrument opening days through two windows: 'Instrument Opening Day Management' and 'Batch Setting'.

Instrument Opening Day Management Window:

- Left Sidebar:** Shows navigation links including 'Instrument List', 'Technology Cluster', 'Instrument Classification', 'Instrument Opening Day Management' (highlighted with a red arrow), 'Instrument Reservation History', 'Billing Rules', 'Fee Standards', and 'College Instruments'.
- Top Bar:** Includes icons for College, WeChat, Home, System Home, Instrument Reservation, Service Items, Instrument Management (highlighted with a red arrow), Experiment Management, Contract Management, User Management, Performance Evaluation, Statistical Reports, Financial Management, and More.
- Content Area:** Displays an instrument record: 'System Test Virtual Instrument 1' (资产编号: XN11111111), 'Other' (类别), 'Zhejiang University > Agricultural Environment Testing Center > Agricultural Environment Testing Center (Yixian) Zijingang Campus' (归属单位). It shows a weekly schedule from Monday to Sunday with a green box over Saturday and Sunday. A 'Monthly Calendar' button is also present.
- Right Side Buttons:** 'Batch Setting' (highlighted with a red arrow) and 'Return'.

Batch Setting Window:

- Left Panel:** Shows the selected instrument 'System Test Virtual Instrument 1' and the message 'Batch setting will update the opening and non-opening days for the selected instruments (future dates)'.
- Right Panel:** Contains fields for '指定日期*' (Specify Date*) and '是否开放日*' (Is Open Day*). It features a date picker calendar for selecting a range of dates. The date range '2025-10-01 - 2025-10-08' is highlighted with a red box, and a 'Confirm' button is shown with a red arrow pointing to it.

如何复制已设置好的开放日

若有一台设备开放日已设置好，可以点击复制日历，将此开放设置复制到其他设备上，如图所示

The screenshot shows the 'Instrument Open Day Management' page of the Analysis Test Management Platform. The left sidebar has a blue background with white icons and text. The main area has a white background with a search bar and a table of instruments. Each row in the table includes a weekly calendar grid and a 'Copy Calendar' button at the end.

仪器名称	仪器分类	所属单位	主要仪器管理员	本周开放情况	操作
[Redacted]	其他	[Redacted]	[Redacted]	周一 周二 周三 周四 周五 周六 周日	月度日历
[Redacted]	其他	[Redacted]	[Redacted]	周一 周二 周三 周四 周五 周六 周日	复制日历 月度日历
[Redacted]	其他	[Redacted]	[Redacted]	周一 周二 周三 周四 周五 周六 周日	月度日历